

NOTICE

All Internal members of IQAC are requested to attend a very important meeting on Tuesday, 27th August, 2024 at 2pm in the IQAC Room. Coordinators of Criterion 3, 4 & 5 are requested to attend with all their sub-committee members.

M. Islam

Prof. Mobinul Islam
Teacher-in-Charge
T.D.B. College
Triveni Devi Bhalotia College
Raniganj

Sharbani Banerjee

Dr. Sharbani Banerjee
IQAC Coordinator
T.D.B. College
Raniganj

Co-ordinator, IQAC
Triveni Devi Bhalotia College
Raniganj W.B.

Agenda:

1. Update of Criteria 3,4,5 information
2. Fresh formation of various committees that do not follow UGC norms
3. Decision regarding upcoming college affairs

Attendees: —

1. Milen Mukherjee
2. Sharbani Banerjee 27/08/24
3. Deepastree Mondal 27.08.24
4. Piyali Mitra. 27/08/24
5. Asish Chandra Gorai 27/08/2024.
6. Sisir Lohar 27.08.2024
7. Damoupani Bhattacharyya 27.08.2024
8. Ankur, Day 27.08.2024
9. Rimon Saha 27.08.24
10. Arun Mukherjee 27/8/24
11. Pranav Kumar Das 27/08/24
12. A. H. M. Abdul Wary 27/08/24
13. Pankaj Sr. Sore 27/08/2024
14. Sudipta Chakrabarti 27/08/24
15. Saumen Purkayastha 27/8
16. Soumitra Sarkar
17. Molay Kumar Ruidas 27.08.24
18. Sitendra Nath Mahato
19. Kalyan Banerjee
20. Manjit Banerjee
21. Parthajit Mallick
22. Banjit Kumar 27/08/24
23. Deepjyoti Saha
24. Shab 27/08/24
25. 27/08/24
- 26.

RESOLUTIONS/MINDTES OF MEETING Dated 27th August, 2024.

1. Members pointed out that various groups had some Faculty in ~~one~~ two or more groups which would hamper the smooth functioning of data collection of the various Criteria: Therefore: -
Sayani Nayak and Anurima Kanmaka's names were removed from Criterion 6. Ankur ~~Kanaka~~ Dey's problem was also resolved amicably. Moloy Kr. Das was in 3 Criteria (4, 1 and 2). Since 1 and 2 were connected, he was allotted to both 1 and 2 and removed from 4.

2. Discussion on Criterion 3 (Research and Development)

- a) It was discussed that all files would be uploaded according to the Data Template which would be aided by Prof. Wasey.
b) Data Collection would have to be conducted through personal contact with all departmental faculty through Google Form.
c) The Coordinator of this group suggested that email ids be opened for each Criterion and a pen drive be provided to all of them, as also 2 files.

d) List of Direct Collection of: —

01/07/22 - to 30/06/2024	(i) Publications	
	(ii) Book Chapters	
	(iii) Research Grants	→ Awards/Activity Report
From 01/07/2019 to 30/06/2024	(iv) NCC & NSS	→ MOU on Field Trip Data
	(v) Workshops/Seminars	→ Conducted by College in the last 5 years.
	(vi) How many faculty attended NEP Sensitization/Orientation Program.	

3. Discussion on Criterion 4 (Infrastructure & Learning Resources)

- a) The problem of the present location of the gymnasium was discussed. It was difficult to make it functional in Room 61. It was suggested that it be shifted to the newly built Meditation Room, whose electrification and other necessary modalities were still incomplete. It was also decided that separate time zones would be allotted for Male and Female Students as also Male and Female Faculty. It was proposed to install a CCTV camera within the gym. as a safety measure.
- b) Expenditure for Infrastructure and Expenditure for Books, Journals would be procured from the Accounts Department.
- c) Other data necessary to complete this Criterion:-
- No. of teachers and students using the Library
 - No. of Computers used by the students → which would have to be matched with the audit of the college.
 - As part of the IT Infrastructure, the Bandwidth of the college internet facility would have to be clearly stated.

4. Criterion 5 ~~was~~ (Student Support & Progression):-

- a) This was a student facility related criterion and all capacity-building initiatives and skill-enhancement programs conducted by the college would have to be recorded.
- Tha Varin
- contd.

contd. (b) The various ~~aspects~~ aspects of such initiative were : —

- i) Yoga —
- ii) Physical Fitness —
- iii) Health and Hygiene —
- iv) ICT/Computing Skills —
- v) Whether students guided for Competitive Exams
- vi) Career - Counselling Initiatives by College
- vii) Job - Campussing by Companies in the College.

(c) The next most important aspect was Redressal of student grievance, Sexual harassment, Ragging issues.

- i) Student grievances
- ii) ICC → for Complaint of Sexual Harassment Cases
- iii) Anti-Ragging Cell —
- iv) Anti-Ragging Squad —

d) Student Progression : —

- i) No. of students progressing to Higher Education
- ii) No. of students ~~progr~~ placed in ~~det~~ jobs.

It was decided that all UG/PG Coordinators would be PERSONALLY requested to provide a list of students who passed out in 2023 and 2024 with details of their Higher Education and/or job details.

- iii) Job Placement List of last 5 years (2019-24)
- iv) No. of students qualifying in Competitive Exams like JAM/CLAT/GATE/GMAT/CAT/GRE/TOEFL/Civil Service/State Government Service.
- v) No. of AWARDS/MEDALS for outstanding performance, and how Institutions help students in this matter.

The Coordinator expressed in Confidence in allocating all these facts speedily.

e) The meeting ended with a Vote of Thanks

Shenmi Navin
Co-ordinator, IQAC
Tirumala College
Raniganj, W.B.